



**Ingram School of Nursing**  
**Programs, Courses and University Regulations**  
**2024-2025**



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This publication provides guidance to prospects, applicants, students, faculty and staff.

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Published by

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## 1 Ingram School of Nursing

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### 1.1 Location

Ingram School of Nursing  
680 Sherbrooke Street West, Suite 1800  
Montreal QC H3A 2M7  
Canada  
Telephone: 514-398-3784  
Fax: 514-398-8455  
Website: [mcgill.ca/nursing](http://mcgill.ca/nursing)

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### 1.2 About the Ingram School of Nursing

As part of McGill's Faculty of Medicine and Health Sciences, the Ingram School of Nursing has demonstrated leadership in unique ways since 1920. Our programs offer students the chance to explore, discover, and learn about the endless opportunities within nursing in the 21st century. At the Ingram School of Nursing, our dedicated clinical and university-based faculty members are accomplished leaders in the fields of research, clinical practice, and education.

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### 1.3 Mission and Vision

**Mission Statement:**

To educate current and future nurses; advance the art and science of nursing; and optimize health and health equity globally through academic excellence, strengths-based nursing, and innovation.

**Vision Statement:**

Creating conditions for health and healing through knowledgeable, compassionate, strengths-based nursing.

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## 2 Health Sciences: General Information

This section contains important details specific to the McGill health sciences, as an addendum to information found in the [University Regulations and Resources \(Undergraduate\)](#). You will find information related to such topics as: language policies, vaccination/immunization requirements, immigration information, and information on the various facilities available.

Further regulations and information may be specified by your individual faculty or school.

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### 2.1 Admission

Admission requirements and application procedures are outlined in the individual faculty and school sections; refer to [Faculties & Schools](#) to find yours.

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### 2.2 Student Services and Regulations

#### 2.2.1 Student Advising

The Mission Statement of the University expresses the commitment to offer students the best education available. An essential component of this is the advising process. The active participation of students in the advising process is essential in order for them to access the full range of academic opportunities

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during their studies. They must be proactive in seeking meetings with advisors, professors, counsellors, and such to ensure that they receive the advice they need to meet their academic goals. It is their responsibility to inform themselves about the rules and regulations of the University faculty, and their program. With the students' cooperation, all advisors and counsellors will work together to help students throughout their program.

Students are responsible for the correctness and completeness of their records. While faculty advisors and staff are always available to give you advice and guidance, you are ultimately responsible for the completeness and correctness of your course selection, for your compliance with and completion of program and degree requirements, and for your observance of regulations and deadlines. It is your responsibility to seek guidance if in any doubt; misunderstanding or misapprehension will not be accepted as cause for dispensation from any regulation, deadline, program requirement, or degree requirement.

#### **Your advisor**

- is a faculty or staff member with whom you can build a relationship to counsel you throughout the program;
- can guide you with both academic and non-academic concerns;
- is the person in your faculty or school with whom you can discuss any matter and to whom you may go for advice;
- will provide ongoing advice and guidance on the program;
- will assist you with workload management;
- will assist you with guidance regarding career options or considerations;
- will offer help managing academic situations during periods of personal, financial, or medical problems, by working with you to identify various possibilities and strategies for making informed decisions;
- will communicate with other advisors within the University and, with your permission, serve as a direct link to other University resources.



**Note for Nursing:** See the advising structure in your *Student Handbook* or contact the *Nursing Student Affairs Office*.

#### **Related Services**

Please refer to : *Student Services – Downtown Campus* or : *Student Services – Macdonald Campus* for a list of services available to you.

### **2.2.2 Language Policy**

The official language of instruction for the McGill health sciences is English. Students should be aware that most of the clinical affiliation placements undertaken in the province of Quebec, including those in Greater Montreal, require proficiency in both English and French.

It is recommended that students who lack proficiency in English or French avail themselves of the opportunity to take an English or a French as a second language course, prior to or early in their program of studies. For more information, please refer to *Univer*

### 2.2.2.1 Proof of Proficiency in English

Applicants are not required to submit proof of proficiency in English if they meet one of the following conditions: their mother tongue/first language is English; or they have completed both Secondary V and a Diploma of Collegial Studies in Quebec; or they have studied for five or more years in an institution where English is the primary language of instruction.

**All other applicants must demonstrate proficiency in English, using one of the following five options:**

- **Test of English as a Foreign Language (TOEFL)**

Most undergraduate programs require 90 (iBT; 577 for the PBT (paper-based test)). Some programs require higher or lower scores.

- **McGill Certificate of Proficiency in English**

For further information about the program, contact:

Department of Language and Intercultural Communication, School of Continuing Studies  
688 Sherbrooke Street West, 11th floor  
Montreal QC H3A 3R1  
Telephone: 514-398-1212, 514-398-1769  
Email: [language.conted@mcgill.ca](mailto:language.conted@mcgill.ca)  
Website: [mcgill.ca/continuingstudies/area-of-study/languages](http://mcgill.ca/continuingstudies/area-of-study/languages)

- **International English Language Testing System (IELTS)**

A band score of 6.5 or better.

- **University of Michigan English Language Test (MELAB)**

A minimum mark of 85%.

- **Advanced Placement International English Language (APIEL)**

A minimum score of 4.

### 2.2.2.2 Proof of Proficiency in French

In the clinical settings in which much of our program delivery takes place, the ability to communicate proficiently in French is necessary to effectively learn and safely work with and support patients, families, and healthcare teams. French is essential to the successful completion of several Nursing degree programs. Details on the French proficiency admission requirements can be found here: [mcgill.ca/undergraduate-admissions/french-proficiency](http://mcgill.ca/undergraduate-admissions/french-proficiency).



**Note for Physical and Occupational Therapy:** French is the official language in Quebec and thus health and social services administered by the Ministry of Health are bound by the Charter of the French Language. All clinical teaching sites within the McGill catchment area require students to have a working knowledge of both English and French. In order to participate in the best and most varied fieldwork experiences, students must prepare themselves to work in both languages. Applicants who are not proficient in French are strongly urged to improve their French spoken and written communication skills before starting clinical placements. In order to provide essential and safe care to all patients within a Quebec-based healthcare setting, students must achieve an appropriate level of French before entering their respective health program's clinical affiliations where they integrate their knowledge, skills, and attitudes. Applicants who are not proficient in French are strongly urged to improve their French spoken and written communication skills before starting clinical placements. In order to provide essential and safe care to all patients within a Quebec-based healthcare setting, students must achieve an appropriate level of French before entering their respective health program's clinical affiliations where they integrate their knowledge, skills, and attitudes.

Details on the French proficiency admission requirements can be found on our website: [mcgill.ca/spot/programs/admissions-0/language](http://mcgill.ca/spot/programs/admissions-0/language).

### Vaccination/Immunization Requirements fs:

Health Sciences students who think they might be infected or think they have been exposed to a blood-borne disease should be tested for any or all blood-borne pathogens.

Students who are seropositive for Hepatitis B, C, HIV, and/or any other blood-borne pathogens have an obligation to notify the Dean or Director of the school as soon as they know their serologic status. These students will be referred to the *Service d'évaluation du risque de transmission d'infections hématogènes*, a provincial service responsible for all infected workers, including medical students. This service will make recommendations to the students and Faculty based on current scientific knowledge and relevant guidelines and practices. Students must follow the recommendations of the Service. The Service may recommend restricting the practice of these students. Students who carry blood-borne pathogens may not be permitted to perform procedures involving needles, scalpels, or other sharp objects as this may pose a risk to patients and co-workers. This means that they may not be able to complete their

**General Fees**

Dentistry	\$500
Pre-Dentistry	\$400
Medicine	\$500

## Medicine Fees

Books, Laboratory Materials, Gloves, Anatomy Dissection Kit, Stethoscope, BP cuff, etc.

approximately \$1,500 to \$2,000 (for duration of program)

One Short White Coat with McGill Logo

approximately \$50

*Collège des médecins du Québec (CMQ) re*

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## 2.4 Immigration Information

Unless their studies at McGill will be completed in less than six (6) months, all students who are not Canadian citizens or Permanent Residents of Canada must obtain proper authorization from both Quebec and Canadian Immigration officials prior to proceeding to Canada and/or commencing studies. The process begins with a Letter of Acceptance from McGill University.

Details on Canadian immigration regulations may be obtained from *Immigration, Refugees, and Citizenship Canada*.

Nursing students are required to obtain a work coop in addition to their study permit. For further information please consult our website [mcgill.ca/nursing/students/student-portal/clinical](http://mcgill.ca/nursing/students/student-portal/clinical).

In addition, International Student Services prepares a Getting Started pamphlet along with a detailed Handbook for international students, which is sent to all accepted applicants. The Handbook is also available on the *International Student Services website*.

For further information, please contact:

International Student Services  
Brown Student Services Building  
3600 McTavish Street, Suite 5100  
Montreal QC H3A 0G3  
Telephone: 514-398-4349  
Email: [international.students@mcgill.ca](mailto:international.students@mcgill.ca)  
Website: [mcgill.ca/internationalstudents](http://mcgill.ca/internationalstudents)

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## 2.5 Facilities

The following facilities are associated with the McGill health sciences.

### 2.5.1 Buildings

For a complete list of FMHS buildings for our six Schools and our Centres and other units, please consult the *Building Directory*.

### 2.5.2 Hospitals

#### 2.5.2.1 McGill University Designated Teaching Hospitals

The teaching hospital network of McGill University is an integral part of the research, teaching, and clinical activities of the Faculty of Medicine and Health Sciences. By agreement and tradition, the administration, medical staff, and scientific personnel of these institutions are closely integrated with McGill University and form the basis for the clinical departments of the Faculty of Medicine and Health Sciences. The McGill University Health Centre (MUHC) / Centre universitaire de santé McGill (CUSM) is a merger of seven teaching hospitals affiliated with the Faculty of Medicine and Health Sciences at McGill University.

The McGill University Health Centre (MUHC) offers specialized and multidisciplinary tertiary and quaternary care of exceptional quality focused on the needs of adult and pediatric patients, in a bilingual environment, making it one of the most comprehensive teaching hospitals in North America. Every year, the MUHC receives more than 539,890 ambulatory visits; admits over 34,280 inpatients; performs more than 28,560 surgeries; and delivers almost 3,000 babies yearly.

Affiliated with the Faculty of Medicine and Health Sciences of McGill University, the MUHC contributes to the evolution of medicine by attracting clinical and scientific experts from around the world, evaluating cutting-edge medical technologies, and training tomorrow's healthcare professionals.

Our activities are carried out at the following locations:

**Montreal Children's Hospital, Royal Victoria Hospital, Montreal Chest Institute, and Cedars Cancer Centre at the Glen Site**

1001 Decarie Boulevard  
Montreal QC H4A 3J1  
Telephone: 514-934-1934  
Website: [muhc.ca/glen-site](http://muhc.ca/glen-site)

**Montreal General Hospital**

1650 Cedar Avenue  
Montreal QC H3G 1A4  
Telephone: 514-934-1934  
Website: [muhc.ca/montreal-general-hospital](http://muhc.ca/montreal-general-hospital)

**Montreal Neurological Institute and Hospital**

3801 University Street  
Montreal QC H3A 2B4  
Telephone: 514-398-6644  
Website: [muhc.ca/The-Neuro](http://muhc.ca/The-Neuro)

**Lachine Hospital**

650 16th Avenue  
Lachine QC H8S 3N5  
Telephone: 514-934-1934  
Website: [muhc.ca/lachine-hospital](http://muhc.ca/lachine-hospital)

**Centre d'hébergement (CHSLD) Camille-Lefebvre**

637, 13e Avenue  
Montreal QC H8S 4K4  
Telephone: 514-934-1934  
Website: [muhc.ca/lachine-hospital](http://muhc.ca/lachine-hospital)

The MUHC is a community of more than 17,000 people working within the organization's seven clinical missions: Medicine, Surgery, Neurosciences, Mental Health, Women's Health, Cancer Care and the Montreal Children's Hospital. In 2022–2023, our workforce comprised 3,793 nurses, licensed practical nurses, cardiorespiratory staff, and orderlies; 2,098 health professionals other than physicians and nurses (includes some residents and technicians); 3,493 researchers, investigators, students, postdoctoral fellows and other members of the Research Institute of the MUHC (RI-MUHC); 1,564 physicians, dentists and pharmacists; 339 managers; 2,237 office staff; 2,531 paratechnical and trades employees; and 863 active volunteers.

In addition to our clinical expertise, we are proud of the quality and rigour of our clinical and scientific training. All MUHC physicians are appointed professors at the Faculty of Medicine and Health Sciences at McGill University. Each year, we welcome around 3,400 students and interns from university and college levels, as well as from professional schools.

The Research Institute of the McGill University Health Centre (RI-MUHC) is a world-renowned biomedical and healthcare research centre. The Institute, which is affiliated with the Faculty of Medicine and Health Sciences of McGill University, supports almost 700 researchers and more than 1,470 research trainees devoted to a broad spectrum of fundamental, clinical, and evaluative research at the Glen site and the Montreal General Hospital. Its research facilities provide a dynamic multidisciplinary research environment that fosters collaboration and leverages discoveries aimed at improving the health of patients across their lifespan. The RI-MUHC is supported in part by the Fonds de recherche du Québec - Santé



Centre for Nursing Research), cardiovascular disease, genetics, emergency medicine, nephrology, and the psychosocial aspects of illness. The outstanding quality of this work has enabled the Lady Davis Institute to rank among the leaders of Quebec's hospital-affiliated research institutions in attracting high levels of funding per researcher.

More information is available at [jgh.ca](http://jgh.ca).

**St. Mary's Hospital Center** (Montreal West Island Integrated University Health and Social Services Centre) 7839 J. F. Lévesque Blvd. Suite 1000, Verdun, QC H3E 5A6  
Centre de soins (CSSS) de l'Ouest-de-l'Île-de-Montréal | Tél. 514.345.8372 | Fax 514.345.8372 | [www.stmaryshospital.com](http://www.stmaryshospital.com)

3830 Lacombe Avenue  
Montreal QC H3T 1M5  
Telephone: 514-345-3511

St. Mary's Hospital Center (SMHC) is an acute-care specialized McGill University affiliated teaching hospital with 271 adult beds. Its official designation as a university-affiliated teaching hospital or a CHAU (*Centre hospitalier affilié universitaire*) further reinforces its commitment and ability to deliver high quality health care while playing a leading role in the areas of teaching and research. It is responsible for the training of a large cohort of undergraduate and post-graduate students in Medicine and the allied health disciplines.

In 2022–2023, over 3,563 babies were delivered at St. Mary's, which is the first hospital in Montreal to have received the World Health Organization's (WHO) international recognition of Baby Friendly Hospital Status by the Quebec ministry of health. St. Mary's also has a progressive and active Family Medicine Centre recognized for its teaching. The Hospital also provides numerous highly specialized services such as renal dialysis, oncology, geriatric assessment, and psycho-geriatric, nuclear medicine, C.T. scanning services, as well as MRI exams. There are more than 94,301 out-patient clinic visits; 6,589 procedures through the surgical day centre, and over 14,106 patient admissions, in addition to ambulatory care visits, annually. The Hospital is noted for its devotion to patients, motivation toward the achievement of excellence, and compassionate care.

St Mary's Research Centre is embedded in St Mary's Hospital Center. Visit the [St. Mary's Research Centre page](#) to learn more.

**Douglas Mental Health University Institute**

CISSS de l'Outaouais

For more information, visit [mcgill.ca/painresearch](http://mcgill.ca/painresearch)

#### **2.5.5.2 Artificial Cells and Organs Research Centre**

McIntyre Medical Sciences Building, Room 1002/1004  
3655 Promenade Sir-William-Osler  
Montreal QC H3G 1Y6  
Telephone: 514-398-3512/3514  
Fax: 514-398-7452  
Website: [medicine.mcgill.ca/artcell](http://medicine.mcgill.ca/artcell)

This [centre's website](#) is a public service website with reviews, papers, videos, books, and monographs, all complimentary from the director. It is the major international reference source in this area.

#### **2.5.5.3 Centre for Research in Reproduction and Development**

The Research Institute, MUHC Glen Site  
1001 Decarie Blvd., E-M0.3509  
Montreal QC H4A 3J1  
Telephone: 514-207-9887  
Email: [crrd@mcgill.ca](mailto:crrd@mcgill.ca)

#### **2.5.5.8 McGill Centre for Viral Diseases**

Lady Davis Institute, Room F-318  
Jewish General Hospital  
3999 Côte Ste-Catherine Road  
Montreal QC H3T 1E2  
Telephone: 514-340-8260  
Email: [mcvd\\_admin.fmhs@mcgill.ca](mailto:mcvd_admin.fmhs@mcgill.ca)  
For more information, visit [mcgill.ca/mcvd](http://mcgill.ca/mcvd)

#### **2.5.5.9 McGill International TB Centre: PAHO / WHO Collaborating Centre for Tuberculosis Research**

Research Institute of the McGill University Health Centre  
5252 de Maisonneuve West, Room 3D.58  
Montreal Quebec H4A 3S5  
Telephone: 514-934-1934, ext. 32128  
Fax: 514-484-1424  
For more information, visit [mcgill.ca/tb](http://mcgill.ca/tb)

#### **2.5.5.10 McGill University Research Centre for Studies in Aging (MCSA)**

6825 boulevard LaSalle  
Verdun QC H4H 1R3  
Telephone: 514-766-2010  
Email: [info.mcsa@mcgill.ca](mailto:info.mcsa@mcgill.ca)  
For more information, visit <http://mcsa.ca>

### **2.5.6 Research Institutes**

- [section 2.5.6.1: Institute of Health Sciences Education](#)
- [section 2.5.6.2: Rosalind and Morris Goodman Cancer Institute](#)
- [section 2.5.6.3: The Neuro \(Montreal Neurological Institute-Hospital\)](#)
- [section 2.5.6.4: Victor Phillip Dahdaleh Institute of Genomic Medicine](#)

#### **2.5.6.1 Institute of Health Sciences Education**

Lady Meredith House  
1110 Pine Avenue West, Room 205  
Montreal QC H3A 1A3  
Telephone: 514-398-4987  
Fax: 514-398-7246  
Email: [ihse.med@mcgill.ca](mailto:ihse.med@mcgill.ca)  
Further information is available at [mcgill.ca/ihse](http://mcgill.ca/ihse)

#### **2.5.6.2 Rosalind and Morris Goodman Cancer Institute**

1160 Pine Avenue West  
Montreal QC H3A 1A3  
Telephone: 514-398-3535  
Fax: 514-398-6769  
Email: [info.gci@mcgill.ca](mailto:info.gci@mcgill.ca)  
Further information is available at [mcgill.ca/gci](http://mcgill.ca/gci)

#### **2.5.6.3 The Neuro (Montreal Neurological Institute-Hospital)**

3801 University Street

Montreal QC H3A 2B4  
Telephone: 514-398-6644  
Email: [infoeuro@muhc.mcgill.ca](mailto:infoeuro@muhc.mcgill.ca)  
Further information is available at [mcgill.ca/neuro](http://mcgill.ca/neuro)

#### **2.5.6.4 Victor Phillip Dahdaleh Institute of Genomic Medicine**

740 Doctor Penfield Avenue  
Montreal QC H3A 0G1  
Telephone: 514-398-3311  
Email: [info.genome@mcgill.ca](mailto:info.genome@mcgill.ca)  
Further information is available at [genomic.medicine.mcgill.ca](http://genomic.medicine.mcgill.ca)

#### **2.5.7 Libraries**

Access to all of the McGill University library branches and to the library's licensed electronic resources is available to all McGill faculty, staff, and students. Information on locations, opening hours, collections, and services can be found at [mcgill.ca/library](http://mcgill.ca/library). Several of the library branches are likely to be of particular interest to health sciences users.

##### **Schulich Library of Physical Sciences, Life Sciences, and Engineering**

The Schulich Library is located in the Macdonald-Stewart Library Building. PLEASE NOTE: Library entrance is via the Frank Dawson Adams building, west lobby, near the FDA auditorium. Subject-specialized liaison librarians are a

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## 3 Scholarships, Bursaries, and Prizes

A complete list of scholarships, bursaries, prizes, and awards, and the regulations governing the various loan funds, can be found in the [Undergraduate Scholarships and Student Aid Calendar](#) and in the [Graduate Fellowships and Awards Calendar](#). Information is also available at [mcgill.ca/nursing/students/student-resources/programs/funding/allnursing](http://mcgill.ca/nursing/students/student-resources/programs/funding/allnursing) and [mcgill.ca/nursing/students/student-resources/programs/funding/ugfunding](http://mcgill.ca/nursing/students/student-resources/programs/funding/ugfunding).

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### 3.1 Entrance Scholarships

There are a number of entrance scholarships open to all Canadian students. Information can be found in the Undergraduate Scholarships and Awards Calendar available at [mcgill.ca/studentaid](http://mcgill.ca/studentaid). The following scholarships, bursaries, and prizes are open to students in the Ingram School of Nursing.

#### **Grace Prescott Bursary**

Established in 1990 by Grace Harriet Prescott to assist students pursuing studies in Nursing. Awarded on the basis of academic standing and financial need.

#### **Isabel Clarke Dickson Woodrow Scholarships**

Established in 2000 by a generous bequest from Isabel Clarke Dickson Woodrow for Canadian students entering an undergraduate Nursing program. While academic standing is of primary importance, financial need, and/or leadership skills in community and school settings will also be taken into account. Administered by the Scholarships and Student Aid Office. Any unspent funds may be awarded by the Scholarships and Student Aid Office as bursaries to Canadian undergraduate students in Nursing.

Value: \$3,000 each.

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### 3.2 In-Course Awards

#### **Woman's General/Reddy Memorial and A.W. Lindsay Award**

Established in 2001 by joint gifts from alumnae of the Reddy Memorial Hospital (formerly the Woman's General Hospital) and Estelle Aspler, Cert. Nursing, 1947, whose gifts are in memory of Agnes Winonah Lindsay, B.N. 1950. Awarded by the Ingram School of Nursing to undergraduate students who have completed at least one year of their degree program. Preference shall be given to students who are returning to obtain a university degree after working in the nursing profession with a college diploma.

Estimated value: \$400.

#### **Gail Carson Travel Award**

Established in 2015 by Gail Carson, B.N. 1965, to provide travel support for one or more undergraduate and/or graduate students enrolled in the Ingram School of Nursing and serving their Clinical Internship in underdev

Established in 2007 by Elizabeth Graham Lennox, RN(RVH), in memory of her husband, Robert H. Lennox, B.Sc. 1941, M.D.,C.M. 1943, Dip. Med. 1946, RCNVR. One scholarship to be awarded to an outstanding undergraduate student in the Faculty of Science who has completed at least one year of a B.Sc. program and a second to be awarded to an outstanding undergraduate student who has completed at least one year of the B.Sc.(N.) program. Awarded on the basis of high academic standing with a preference to international students selected, respectively, by the Faculty of Science Scholarships Committee and the Ingram School of Nursing Scholarships Committee.

Estimated value: \$2,000 each.

#### **The Pearson Education Book Prize**

This prize, courtesy of Pearson Education Canada, is granted annually to one student in each year of the undergraduate programs who demonstrates high academic achievement.

Estimated value: \$150.00.



**Note:** The Ingram School of Nursing also awards Book Prizes. Students are encouraged to inquire with the Ingram School of Nursing for additional fellowships and scholarships available in the current academic year.

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### **3.3 Prizes Awarded at Convocation**

#### **Anne Marie FPriz**

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## 4.1 Degree Evaluation

Students are responsible for ensuring that they are taking the required courses to meet degree requirements as set out in their program of study. Students can check their degree requirements at [University Regulations & Resources > Undergraduate > Student Records > : Tracking Student Progress](#).

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## 4.2 Communication Policy

Email is the official means of communication between McGill University, the Ingram School of Nursing, and its students. Please consult [University Regulations & Resources > Undergraduate > General Policies and Information > Information Technology \(IT\) Resources > : Email Communication](#).

Students are required to identify themselves with their name and McGill ID number when communicating by email with faculty or staff.

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## 4.3 General Course Requirements

Students are informed at the beginning of any course of the course objectives and requirements as well as the methods of evaluation and the contribution of each method of evaluation to the final grade in the course. Students will not be permitted to write an examination in any course unless they have fulfilled the requirements of the course, including attendance.



**Note for all students:** It is expected that students will attend designated Ingram School of Nursing conferences such as 'Nursing Explorations'. A student fee applies.

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## 4.4 Regulations Concerning Final Examinations

See [section 4.9.3: Examinations](#) and [University Regulations & Resources > Undergraduate > : Examinations: General Information](#).

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## 4.5 Leave of Absence

Exceptionally, students may require a Leave of Absence (LOA); please see [section 4.9.5: Leave of Absence \(LOA\)](#), [University Regulations & Resources > Undergraduate > General Policies and Information > : Undergraduate Leave of Absence Policy](#), and the [Ingram School of Nursing Faculty and Student Handbook](#) for information and instructions.

Any student who has been granted a leave of absence for one academic year and who does not resume studies in the following semester must withdraw from the Ingram School of Nursing. Such students may apply for readmission within one year after withdrawal.

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## 4.6 Withdrawal

Permission must be obtained from the Program Director prior to withdrawing from a required course as this can delay the degree completion date. Students considering withdrawal from the program are advised to discuss their situation with the Director of their program prior to making a final decision.

Deadlines are noted at [mcgill.ca/importantdates](#) and will be in accordance with [University Regulations & Resources > Undergraduate > Fees > : Fees and Withdrawal from the University](#).



**Note:** Students who withdraw from their Fall term courses are considered as withdrawn from the University unless a leave of absence is recorded on their transcript.

Students who decide to withdraw from nursing or transfer to another McGill program are required to return their proof of registration to the OIIQ.

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## 4.7 Clinical Requirements for Undergraduate Programs

Clinical Studies P



#### 4.7.1.1 OIIQ Registration

All Nursing students must be registered with the *Ordre des infirmières et infirmiers du Québec* (*with the Profession (Immatriculation)*) before starting the Course of Studies.

#### 4.7.1.2 Faculty of Medicine Students' Code of Conduct

All students are required to read and understand the Faculty of Medicine and Health Sciences' Code of Conduct. See [mcgill.ca/medicine/about/our-students/code-of-conduct](#). See [mcgill.ca/medicine/about/our-students/code-of-conduct](#).

#### 4.7.1.3 Vaccination/Immunization Requirements

See [section 2.2.3: Vaccination/Immunization Requirements for Health Sciences Students](#) found at [mcgill.ca/wellness/immunization-reviews](#). **Annual influenza (flu) vaccination is mandatory**. Entry into the McGill University Health Centre and its affiliated Centers is dependent on having met the immunization requirements. Immunizations must be complete (or in progress) as outlined at [mcgill.ca/nursing/students/student-portal/clinical](#) by the start of the first year of studies involving clinical courses (including those integrated).

#### 4.7.1.4 Mask Fitting

Priority mask fitting for all students must be "mask fitted" by Student Health Services to protect against airborne transmissible infections to which they may be exposed in the clinical setting. A mask fitting is valid for two years and must be renewed to continue in clinical studies. Students who are not able to be fitted with a mask due to face shape must indicate this in their Student Health Services record.



## 4.8 Registration with the Profession (Immatriculation or Licensing during the Course of Study)

Quebec legislation requires that any student in a health profession be registered with their respective professional order to ensure protection of the public. For nursing, that order is *l'Ordre des infirmières et infirmiers du Québec* (OIIQ). Only students with OIIQ registration of some form can have access to patients/clients during their nursing studies. This access is granted under the following conditions:

- As a student nurse with a Student Permit (this designation applies to B.Sc.(N.) students and nurse practitioner students)
- As a registered nurse—such as the B.N.I. student who has successfully completed the licensure examination

Nursing students who do not meet one of the above three conditions are not able to continue in clinical courses.

**Note:** B.N.I. students who successfully complete their licensure exam must pay the OIIQ registration fees to obtain their official license. B.N.I. students who are successful on the OIIQ licensure examination will be charged based on pro-rata calculations for their license for the remainder of the fiscal year (dates as determined by the OIIQ). Ongoing registration with the OIIQ is required and annual fees must be paid as invoiced by the OIIQ. These fees cannot be waived, even if the B.N.I. student is not working while enrolled in the B.N.I. program. **As such, if a B.N.I. student who has passed the OIIQ licensure exam does not pay full OIIQ fees, they are not considered registered with the OIIQ and thus cannot be in clinical settings (i.e., NUR1 434/435, NUR1 431, and NUR1 432).**

The OIIQ refers to the above process as "immatriculation" so "registration" and "immatriculation" may be used interchangeably.

Any patient can request to verify your status or register a complaint with the OIIQ. Teachers and health facility agents can ask for proof of registration. Therefore, students must carry their proof of OIIQ registration at all times during clinical studies, including community visits.

Students holding an active registration with the profession adhere to the **Regulation respecting the professional activities which may be performed by persons other than nurses** (chapter I-8, s. 3, Nurses Act). As such, they may carry out the professional activities that nurses may perform that are required to complete the program of study in which they are registered, with the exception of the adjustment of the therapeutic nursing plan, when the following conditions have been met:

1. they perform them as part of the program of study; and
2. they perform them under the supervision of a nurse who supervises the training period and who is present in the care unit concerned in order to rapidly intervene (O.C. 551-2010.s.3)

The nursing student shall record their interventions in the patient's record with their signature, followed by "student n." If their signature cannot be clearly identified, [they] shall write their name in block letters after it (O.C. 551-2010.s.4).

Registration of a student in Nursing may be revoked by the OIIQ if the holder:

1. has no longer been enrolled, for over one year, in a session of a program of studies leading to a diploma giving access to a permit from the Order or in a training course determined by the Order in accordance with section 9 of the Regulation respecting diploma or training equivalence for the issue of a permit by the *Ordre des infirmières et infirmiers du Québec* (chapter I-8.r.16);
2. fails the program of studies leading to a diploma giving access to a permit from the Order or the training course determined by the Order in accordance with section 9 of said regulation;
3. is expelled from the program of studies leading to a diploma giving access to a permit from the Order or the training course determined by the Order in accordance with section 9 of said regulation;
4. obtained the registration certificate under false pretences; or
5. performs professional acts reserved to nurses other than those authorized in a regulation under subparagraph *h* of section 94 of the Professional Code (chapter C-26) or does not meet the conditions for performing these acts, in particular those relating to the respect of the ethical obligations applicable to members of the Order.



**Note:** When B.Sc.(N.) students interrupt their clinical studies, their registration with OIIQ is suspended until their studies resume. Any students who interrupt studies for more than one year will have their registration revoked.

## 4.9 Academic Standing and Evaluation System

Academic standing matters are the jurisdiction of the Student Standing and Promotions Committee. This Committee meets at least three times a year to review the performance of all students in the Ingram School of Nursing.

The committee also:

- assesses that students have fulfilled the Registration with the Profession requirements of the OIIQ;
- responds to requests for leave of absence;
- determines the policy for granting permission to write deferred and/or supplemental examinations (in nursing and non-nursing courses);
- receives requests for reassessments and rereads in examinations;
- receives first level appeals to standing decisions;

- receives inquiries and/or complaints related to student conduct issues—disciplinary matters are referred to the Associate Director - Undergraduate and Entry-to-Practice Educational Programs.

- been readmitted as “Unsatisfactory Readmission”; the student remains on probation until the conditions specified in their letter of readmission are met.

Students in Probationary Standing may continue in their program, but must carry a reduced load (maximum 14 credits per term). They must maintain a TGPA of a minimum 2.5 and obtain a CGPA of 2.0 or above at the end of the next academic year to return to Satisfactory Standing (see above). Students on probation must also meet any requirements outlined by the Student Standing and Promotions Committee. Any student on probation should consult with the Nursing Student Affairs Office (NSAO) to discuss their course selection and degree planning.

**Unsatisfactory Standing**

Students in Unsatisfactory Standing have not met the minimum standards set by the Ingram School of Nursing. Students in Unsatisfactory Standing are required to withdraw from the program.

Readmitted students must follow and meet the requirements of the SS&P Committee, including a possible recommencement of all nursing studies (such as if the student performed poorly and/or there has been a gap in studies of over one year). It is generally recommended that the applicant has undertaken university level courses in previously identified areas of weakness. Readmission is also contingent on the availability of seats in the program to which the student requests readmission. Priority readmission consideration will be given to students who apply for readmission within one year of withdrawal.

Students who are in Unsatisfactory Standing and required to leave either the program or the university can apply for unsatisfactory readmission one year







Email: [inf@oiiq.org](mailto:inf@oiiq.org)  
Website: [www.oiiq.org](http://www.oiiq.org)

### section 5.1.8: Bachelor of Nursing (B.N.I.) - Integrated Nursing (65 credits)

credits of advanced standing (equivalent to the first year of university) and are admitted to the second year of university. The program consists of two years at university in which students take more advanced nursing and science courses to meet the competencies expected of a nurse with a Baccalaureate degree. These competencies include working in multidisciplinary teams or more autonomously in hospital and community settings, with individuals, families, and groups, planning health education programs and participating in research. This program also aims to further advance the practice of students by expanding their knowledge base, strengthening their critical thinking skills, promoting a strength-based, family-centered perspective and preparing them for roles expected of a baccalaureate nurse. The program may be completed in two years if taken full-time and three years if taken part-time. While the B.N.I. on-campus and online are relatively similar, the B.N.I. online is unique in that it is tailored toward learners who are independent and self-directed.

#### 5.1.3 Minor Degrees

Minor degrees are offered by several academic units (e.g., Women's Studies, Psychology). Minors involve a specified program of study, generally 18–24 credits. The option is most applicable to transfer students. Those seeking to complete a minor must complete a form and be able to respond 'yes' to each of the questions and submit this form to the Nursing Student Affairs Office (NSAO) for approval. The form is available in the [Ingram School of Nursing Faculty and Student Handbook](#).

#### 5.1.4 Program Accreditation

The Bachelor of Science (Nursing) and the Bachelor of Nursing (Integrated) programs are fully accredited by the Canadian Association of Schools of Nursing (CASN).

#### 5.1.5 Graduate Programs

- **M.Sc.A. in Nursing:** this clinically-based program prepares nurses to assume advanced-practice roles in nursing. It is subdivided into concentrations to address specific career goals. The M.Sc.A. in Nursing concentrations are:
  - Advanced Clinical Practice
  - Direct Entry Nursing
  - Global Health
  - Global Health Direct Entry
  - Mental Health Nurse Practitioner
  - Neonatology Nurse Practitioner
  - Nursing Services Administration
  - Pediatrics Nurse Practitioner
  - Primary Care Nurse Practitioner
- 1. **Nurses holding a bachelor's degree in nursing** equivalent to the B.Sc.(N.) or B.N. (Integrated) undergraduate degree offered at McGill must choose a concentration from the following: Advanced Clinical Practice, Global Health, Mental Health Nurse Practitioner, Neonatology Nurse Practitioner, Nursing Services Administration, Pediatrics Nurse Practitioner, and Primary Care Nurse Practitioner.
- 2. **Graduates with a general B.A. or B.Sc.** from programs comparable to the McGill undergraduate degrees and no previous nursing preparation may only choose the Direct Entry Nursing or the Global Health Direct Entry concentrations. This route of entry to graduate studies in nursing is unique in Canada.
- **Graduate Certificates** are offered in Theory in Neonatology, and Theory in Primary Care. **Graduate Diplomas** are offered in Mental Health Nurse Practitioner, Neonatal Nurse Practitioner, Pediatrics Nurse Practitioner, and in Primary Care Nurse Practitioner.

Applications to the Graduate Certificates and Diplomas are accepted from:

1. Licensed nurses with a minimum of a baccalaureate degree;
2. A minimum of two years experience in the field of neonatology or in primary care.

See [mcgill.ca/nursing/prospective/master-programs](http://mcgill.ca/nursing/prospective/master-programs) for further details.

- **Ph.D. in Nursing:** The doctoral program in Nursing is designed to prepare nurses for careers as researchers, academics and health care leaders who will develop the discipline of nursing through the advancement of nursing knowledge, practice, and education. Applicants must have completed master's level studies and have either an undergraduate or graduate degree in Nursing.

For information on our graduate programs (graduate certificate, master's, doctoral, and postdoctoral studies), please refer to : [Nursing's](#) Graduate section.

#### 5.1.6 Nursing Admission Requirements and Application Procedures

##### 5.1.6.1 B.Sc.(N.) Entrance Requirements

Detailed information about each admission category can be found at [mcgill.ca/applying/requirements](http://mcgill.ca/applying/requirements).

Quebec Diploma of Collegial Studies (Health Sciences/ Sciences)

Holders of the Diploma of Collegial Studies who have completed the following courses are considered for admission to the 103-credit B.Sc.(N.) Program:

- Biology - NYA, General Biology II (00UK, 00XU)
- Chemistry - NYA, NYB, Organic Chemistry I (00UL, 00UM, 00XV)
- Mathematics - NYA, NYB (00UN, 00UP)
- Physics - NYA, NYB, NYC (00UR, 00US, 00UT)

Admission will be based on the *cote de rendement au collégial* (Cote R); overall Cote R, and Cote R in prerequisite courses are considered.

#### **Mature Students**

Within the University provisions, candidates who are at least 23 years old and are Canadian citizens or permanent residents, may be eligible for consideration as Mature Students. See [mcgill.ca/applying/requirements](http://mcgill.ca/applying/requirements) for more specific details. An applicant requesting entry as a Mature Student must have successfully completed a minimum of three courses: one in functions (precalculus; calculus is preferred), and at least two of general biology, chemistry, or physics (all with labs). Each of the courses must have been completed at the CEGEP or university level, with a minimum university grade of 70% or equivalent. Mature students are advised to meet with CEGEP representatives to determine what courses they should take based on high school science studies. Candidates with these prerequisites may then be admitted to the 136-credit B.Sc.(N.) program (four years, see U0 year in [section 5.1.7: Bachelor of Science \(Nursing\) \(B.Sc.\(N.\)\) - Nursing \(103 credits\)](#)); students will not repeat CEGEP level courses that are equivalent to U0 courses).

#### **Applicants from Ontario**

Ontario applicants must have completed the Ontario Secondary School Diploma (OSSD) by the time they commence their university studies. Most students are considered for the four-year B.Sc.(N.) program (includes a U0 year described in [section 5.1.7: Bachelor of Science \(Nursing\) \(B.Sc.\(N.\)\) - Nursing \(103 credits\)](#)).

- Calculus and Vectors MCV4U

At least two of:

- Biology SBI4UV

**Applicants from the U.S. High School Programs (in the U.S. or other countries)**

These applicants must hold a high school diploma and must have followed an academic program leading to university entrance:

- precalculus (functions)
- at least two of: Biology, Chemistry, or Physics
- SAT IIs must include at least two different subjects from the following list: Biology, Chemistry, Mathematics, Physics

Grade 10, 11, and 12 academic results will be considered, with special attention paid to results in courses most relevant to the B.Sc.(N.) program of study.

**Applicants from outside Canada or the U.S.**

Students with a strong mathematics and science preparation at a Senior High School level, who wish to be considered for entrance to the Bachelor of Science (Nursing) program, should visit [mcgill.ca/applying/requirements](http://mcgill.ca/applying/requirements) for detailed information about requirements. Most students are considered for the four-year B.Sc.(N.) program (includes a U0 year described in [section 5.1.7: Bachelor of Science \(Nursing\) \(B.Sc.\(N.\)\) - Nursing \(103 credits\)](#)).

Students educated in different languages may be required to provide proof of proficiency in English. A TOEFL (Test of English as a Foreign Language) score of at least 233 (577 for the paper-based version) is required (see [section 2.2.2.1: Proof of Proficiency in English](#) for other assessments that are acceptable).

**Inter-Faculty Transfer Students (McGill University students)**

Applications are completed through Minerva. Visit [mcgill.ca/students/transfer-readmission](http://mcgill.ca/students/transfer-readmission) for complete instructions and application deadlines.



NUR1 332	(4)	Nursing in Illness 2
NUR1 333	(3)	Nursing in Illness 3
NUR1 335	(1)	Illness Management Clinical Skills Laboratory 1
NUR1 336	(1)	Illness Management Clinical Skills Laboratory 2
NUR1 423	(4)	Leading Change: Policy and Practice
NUR1 424	(4)	Legal, Ethical, and Professional Practice Issues
NUR1 431	(3)	Community Health Nursing Practicum
NUR1 432	(3)	Community Health Nursing Project
NUR1 529	(4)	Critical Care Nursing

**Complementary Courses (8 credits)**

5 credits from the following:

NUR1 530	(5)	Nursing Practice Consolidation
NUR1 531	(5)	Ambassador Nursing Practice Consolidation

AND

3 credits from the following:

EDPE 375	(3)	Introductory Statistics
PSYC 204	(3)	Introduction to Psychological Statistics

**Elective Courses (9 credits)**

9 credits at the 200-500 level.

**5.1.8 Bachelor of Nursing (B.N.I.) - Integrated Nursing (65 credits)**

This program is offered in two modalities, online and on campus. Students must register in online or on campus courses according to the program they are admitted into.

For details on the course of study, please refer to <http://www.mcgill.ca/nursing/programs/bachelor-nursing-integrated/courses>.

Please click here for information on additional requirements for students pursuing this online program:

[https://www.mcgill.ca/study/university\\_regulations\\_and\\_resources/undergraduate/gi\\_online\\_%28distance%29\\_programs](https://www.mcgill.ca/study/university_regulations_and_resources/undergraduate/gi_online_%28distance%29_programs)

**Required Courses (55 credits)**

IPEA 500	(0)	Roles in Interprofessional Teams
IPEA 501	(0)	Communication in Interprofessional Teams
IPEA 502	(0)	Patient-Centred Care in Action
IPEA 503	(0)	Managing Interprofessional Conflict
NUR1 209	(3)	Pathophysiology for Nursing 1
NUR1 210	(3)	Pathophysiology for Nursing 2
NUR1 222	(3)	Strengths-Based Nursing and Professional Practice
NUR1 300	(3)	Pharmacology for Nursing 1
NUR1 301	(3)	Pharmacology for Nursing 2
NUR1 312	(3)	Research in Nursing
NUR1 318	(4)	Chronic Illness and Palliative Health Challenges
NUR1 320	(3)	Critical Care Nursing Theory

NUR1 327	(4)	Critical Health Challenges
NUR1 329	(3)	Skin Integrity and Wound Care
NUR1 338	(3)	Applied Health and Physical Assessment/Anatomy 1
NUR1 339	(3)	Applied Health and Physical Assessment/Anatomy 2
NUR1 423	(4)	Leading Change: Policy and Practice
NUR1 424	(4)	Legal, Ethical, and Professional Practice Issues

