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This publication provides guidance to prospects, applicants, students, faculty and staff.

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# **Publication Information**

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- 1 Graduate and Postdoctoral Studies, page 9
  - 1.1 Administrative Officers, page 9
  - 1.2 Location, page 9
  - 1.3 Graduate and Postdoctoral Studies' Mission, page 9
- 2 Important Dates, page 9
- 3 Graduate Studies at a Glance, page 9
- 4 Program Requirements,

- 12.6.9 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis):Technology and Innovation Management (57 credits), page 24
- 12.7 Joint Executive M.B.A. Admission Requirements and Application Procedures, page 25
  - 12.7.1 Admission Requirements, page 25
  - 12.7.2 Application Procedures, page 25
  - 12.7.3 Application Dates and Deadlines, page 25
  - 12.7.4 Executive Master of Business Administration (E.M.B.A.) Joint Executive M.B.A. (Non-Thesis) (45 credits), page 25
- 13 Master of Management Programs, page 26
  - 13.1 Admission Requirements and Application Procedures, page 26
  - 13.2 Application Dates and Deadlines, page 27
  - 13.3 Master of Management (M.M.) Analytics (Non-Thesis) (45 credits), page 27
  - 13.4 Master of Management (M.M.) Finance (Non-Thesis) (45 credits), page 28
  - 13.5 Master of Management (M.M.) Manufacturing Management (Non-Thesis) (56 credits), page 29
  - 13.6 Master of Management (M.M.) IMHL (Non-Thesis) (45 credits), page 30
  - 13.7 Master of Management (M.M.) IMPM (Non-Thesis) (45 credits), page 30
  - 13.8 Master of Management (M.M.) Retailing (Non-Thesis) (45 credits), page 31
- 14 Joint Ph.D. in Management Admission Requirements and Application Procedures, page 32
  - 14.1 Admission Requirements, page 33
  - 14.2 Application Procedures, page 33
    - 14.2.1 Additional Requirements, page 33
  - 14.3 Application Dates and Deadlines, page 33
  - 14.4 Doctor of Philosophy (Ph.D.) Management , page 34
  - 14.5 Doctor of Philosophy (Ph.D.) Management: Environment, page 34
- 15 Post-M.B.A. Graduate Certificates Admission Requirements and Application Procedures, page 35
  - 15.1 Admission Requirements, page 35
  - 15.2 Application Procedures, page 35
  - 15.3 Application Dates and Deadlines, page 36
  - 15.4 Graduate Certificate (Gr. Cert.) Post MBA (15 credits), page 36
  - 15.5 Graduate Certificate (Gr. Cert.) Post MBA Japan (15 credits) , page 36
- 16 Graduate Certificate in Healthcare Management Admission Requirements and Applications Procedures, page 36
  - 16.1 Admission Requirements and Applications Procedures, page 36
    - 16.1.1 Required Courses, page 36
  - 16.2 Graduate Certificate (Gr. Cert.) Healthcare Management (15 credits), page 37
- 17 Graduate Certificate in Professional Accounting (GCPA) Admission Requirements and Application Procedures, page 37
  - 17.1 Admission Requirements, page 38
  - 17.2 Application Procedures, page 38
    - 17.2.1 Additional Requirements, page 39
  - 17.3 Application Dates and Deadlines, page 39
  - 17.4 Obtaining a CPA designation, page 39

17.5 Graduate Certificate (Gr. Cert.) Professional Accounting (24 credits) , page 39

# 1 Graduate and Postdoctoral Studies

## 1.1 Administrative Officers

#### **Administrative Officers**

Josephine Nalbantoglu; B.Sc., Ph.D.(McG.)

Associate Provost (Graduate Education) and Dean (Graduate and

Postdoctoral Studies)

Lorraine Chalifour; B.Sc., Ph.D. (Manit.)

Associate Dean (Graduate and Postdoctoral Studies)

Nathan Hall; B.A., M.A., Ph.D. (Manit.)

Associate Dean (Graduate and Postdoctoral Studies)

Russell Steele; B.S., M.S. (Carn. Mell), Ph.D. (Wash.)

Associate Dean (Graduate and Postdoctoral Studies)

### 1.2 Location

James Administration Building, Room 400 845 Sherbrooke Street West Montreal QC H3A 0G4

Website: mcgill.ca/gps



Note: For inquiries regarding specific graduate programs, please contact the appropriate department.

## 1.3 Graduate and Postdoctoral Studies' Mission

The mission of Graduate and Postdoctoral Studies (GPS) is to promote university-wide academic excellence for graduate and postdoctoral education at McGill. GPS provides leadership and strategic direction across the university in close collaboration with the academic and administrative units, and the graduate and postdoctoral community.

# 2 Important Dates

For all dates relating to the academic year, consult mcgill.ca/importantdates.

## 3 Graduate Studies at a Glance

Please refer to *University Regulations & Resources* > *Graduate* > : *Graduate Studies at a Glance* for a list of all graduate departments and degrees currently being offered.

# 4 Program Requirements

Refer to University Regulations & Resources > Graduate > Regulations >: Program Requirements for graduate program requirements for the following:

- Master's Degrees
- Doctoral Degrees

• Coursework for Graduate Programs, Diplomas, and Certificates

# 5 Graduate Admissions and Application Procedures

Please refer to University Regulations & Resources > Graduate > : Graduate Admissions and Application Procedures for information on:

- Application for admission;
- Admission requirements;

- ii. Upon registration, postdocs will be eligible for a University identity card issued by Enrolment Services.
- iii. Leaves of absence must comply with the Graduate and Postdoctoral Studies Policies for Vacation, Parental/Familial, and Health Leave (see *section 7.3: Vacation Policy for Graduate Students and Postdocs* and *University Regulations & Resources* > Graduate > Regulations > Categories of Students > : Leave of Absence Status).

## 3. Appointment, Funding, Letter of Agreement

- i. Postdoctoral appointments may not exceed the registration eligibility period as defined above.
- ii. In order to be registered, the postdoc must be assured of financial support other than from personal means during their stay at McGill University. This amount must be equivalent to the minimal stipend requirement set by the University in accordance with guidelines issued by federal and provincial research granting agencies or the collective agreement, as applicable. Funding during parental leave is subject to the conditions of the funding agency or the collective agreement, as applicable.
- iii. Postdocs require a Letter of Agreement for Postdoctoral Education signed by the postdoc, the supervisor, and the department/unit head or delegate.
- iv. Postdocs with full responsibility for teaching a course should be compensated over and above their postdoctoral funding as course lecturers. This applies to all postdocs, except those for whom teaching is part of the award.
- v. The amount of research, teaching, or other tasks that postdocs engage in over and above postdoctoral activities should conform to the regulations for postdocs specified by the Canadian research council of their discipline or the collective agreement. This applies to all postdocs, including those whose funding does not come from the Canadian research councils.

#### 4. Privileges

- i. Postdocs have the same pertinent rights as the ones granted to McGill students under mcgill.ca/students/srr, and those granted by the policies listed at mcgill.ca/secretariat/policies-and-regulations.
- ii. Postdocs have full graduate student borrowing privileges in McGill libraries through their identity card.
- iii. As a general rule, postdocs may take courses for credit as Special Students following the admissions procedures outlined at mcgill.ca/gradapplicants/apply/prepare/visiting. Tuition and other charges will apply.
- iv. Postdocs may be listed in the McGill directory.
- v. Access to sports facilities may be purchased on a monthly basis through McGill Athletics and Recreation.
- vi. Postdoctoral Fellows and Scholars are mandatory members of the Post-Graduate Students' Society (PGSS) and an annual association fee is automatically charged.
- vii. Postdocs are permitted membership in the Faculty Club; an annual fee will be charged for this membership.
- viii. Postdocs are encouraged to participate in Professional Development Workshops provided by Graduate and Postdoctoral Studies, and Teaching and Learning services. These sessions are usually free of charmcgill.capro

- · to clarify expectations regarding intellectual property rights in accordance with the University's policy;
- · to provide mentorship for career development; and
- to prepare, sign, and adhere to a Letter of Agreement for Postdoctoral Education.

vi. Some examples of the responsibilities of postdocs are:

- to inform themselves of and adhere to the University's policies and/or regulations for postdocs as outlined at mcgill.ca/gps/postdocs and mcgill.ca/students/srr, and the Graduate and Postdoctoral Studies University Regulations and Resources;
- to submit a complete file for registration to Enrolment Services;
- to sign and adhere to their Letter of Agreement for Postdoctoral Education;
- · to communicate regularly with their supervisor; and
- · to inform their supervisor of their absences.

vii. Some examples of the responsibilities of the University are:

- to register postdocs;
- · to provide an appeal mechanism in cases of conflict;
- · to provide documented policies and procedures to postdocs;
- to provide postdocs with the necessary information on McGill University student services (Postdoctoral Fellows and Scholars) and HR policies and guidelines (Postdoctoral Researchers).

Approved by Senate, April 2000; revised May 2014; February 2020.

## 7.3 Vacation Policy for Postdocs

Please refer to the: Vacation Policy for Graduate Students and Postdocs.

### 7.4 Leave of Absence for Health and Parental/Familial Reasons

A leave of absence may be granted for maternity or parental reasons or for health reasons (see *University Regulations & Resources > Graduate > : Leave of Absence Status*).

Such a leave must be requested on a term-by-term basis and may be granted for a period of up to 52 weeks. For a maternity or parental leave, the eligibility period of a maximum of 52 consecutive weeks is determined based on when the child is born; if the leave is interrupted for one or two terms, the eligibility period cannot be extended. Students and Postdocs must make a request for such a leave in writing to their department and submit a medical certificate. The department shall forward the request to Enrolment Services. See the procedure in *University Regulations & Resources > Graduate > : Leave of Absence Status*.

Students who have been granted such a leave will have to register for the term(s) in question and their registration will show as "leave of absence" on their record. No tuition fees will be char

research stage. Individuals who are expecting to spend more than one year are encouraged to obtain formal training (Master's or Ph.D.) through application to a relevant graduate program.

Category 4: An individual with a regulated health professional degree (as defined under CIHR-eligible health profession), but not a Ph.D. or equivalent or medical specialty training, but who fulfils criteria for funding on a tri-council operating grant or by a CIHR fellowship (up to maximum of five years post-degree).



Note: Individuals who are not Canadian citizens or permanent residents must inquire about eligibility for a work permit.

#### **General Conditions**

- The maximum duration is three years.
- The individual must be engaged in full-time research.
- The individual must provide copies of official transcripts/diplomas.
- . The individual must have the approval of a McGill professor to supervise the research and of the Unit.
- The individual must have adequate proficiency in English, but is not required to provide official proof of English competency to Enrolment Services.
- The individual must comply with regulations and procedures governing research ethics and safety and obtain the necessary training.
- The individual will be provided access to McGill libraries, email, and required training in research ethics and safety. Any other University services must be purchased (e.g., access to athletic facilities).
- The individual must arrange for basic health insurance coverage prior to arrival at McGill and may be required to provide proof of coverage.

## 8 Graduate Studies Guidelines and Policies

Refer to University Regulations & Resources > Graduate > : Guidelines and Policies for information on the following:

- · Guidelines and Regulations for Academic Units on Graduate Student Advising and Supervision
- Policy on Graduate Student Research Progress Tracking
- Ph.D. Comprehensives Policy
- Graduate Studies Reread Policy
- Failure Policy
- Guideline on Hours of Work

# 9 Graduate Student Services and Information

Graduate students are encouraged to refer to: Student Services and Information for information on the folloy1ltyrp387 Tm(•)Tj/F1 8.1 Tf1 0 0 1 81.69325itrm(medical

10	Information on Research Policies and Guidelines, Patents, Postdocs, Associates, Trainees
	Refer to University Regulations & Resources > Graduate > : Research P

# 12.2 Application Dates and Deadlines

For more information, please refer to mcgill.ca/desautels/programs/mba-programs/mba/admissions.

## 12.3 Master of Business Administration (M.B.A.) Management (Non-Thesis) (54 credits)

The MBA; Non-Thesis focuses on both hard and soft key management disciplines and skills in its required courses. Integration of the material in the required courses is accomplished with integration sessions midway through the first semester and at its end. The program is structured in such a way so as to allow for completion of the program in 16-20 months. There is maximum flexibility in the selection of electives taken, ranging from a customized set of electives reflecting the student's own interests, to completing a specialization, i.e., taking a set of at least five electives chosen from lists of specializations (e.g. finance, strategy) compiled by the Program office based on input from Faculty Areas. Students can choose between doing an Internship, completing a Practicum or applying to do an exchange semester at a foreign university.

### Required Courses (27 credits)

BUSA 650*	(6)	Internship
BUSA 651*	(6)	Practicum
BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics
MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 622	(1.5)	Organizational Strategy
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

<sup>\*</sup> Choose EITHER BUSA 650 or BUSA 651. Students who participate in an International Exchange

(12 credits of elective courses) are exempt from BUSA 650/BUSA 651; 6 additional credits of elective courses are required to complete the 54-credit requirement.

### **Elective Courses (27 credits)**

27 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty.

## 12.4 Master of Business Administration (M.B.A.) Management (Non-Thesis): General Management (48 credits)

The M.B.A.; Non-Thesis - General Management program focuses on hard and soft management disciplines and skills. There is maximum flexibility in the program based on input from Faculty areas. This streamlined 12-month program does not allow a student to do an internship.

# Required Courses (21 credits)

MGCR 620	(1.5)	Information Systems
MGCR 622	(1.5)	Organizational Strategy
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

## **Elective Courses (27 credits)**

27 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty.

# 12.5 Master of Business Administration (Joint M.B.A. & B.C.L./J.D.) Management (Non-Thesis): General Management & Law (132 credits)

A joint M.B.A.; Non-Thesis - General Management and B.C.L./J.D. program is offered by the Desautels Faculty of Management and the Faculty of Law. This joint program provides students the opportunity to pursue legal and administrative aspects of business. Successful candidates graduate with M.B.A., B.C.L., and J.D. degrees, a trio that prepares them for careers in private and public enterprise, as well as government service.

Students complete 39 credits for the M.B.A. and 93 credits for the integrated B.C.L./J.D., for a total of 132 credits.

### Required Courses - Management (24 credits)

BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics
MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 621	(1.5)	International Environment
MGCR 622	(1.5)	Organizational Strategy
MGCR 628	(1.5)	Integrative Course
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

## **Elective Courses (15 credits)**

15 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty. Students will have to attend the M.B.A. Base Camp (Accounting and Business Math) prior to commencing the M.B.A.

# Required Courses - Law (47 credits)

First	Year	_ 33	credits

LAWG 100D1	(3)	Contractual Obligations
LAWG 100D2	(3)	Contractual Obligations
LAWG 101D1	(3)	Extra-Contractual Obligations/Torts

LAWG 101D2	(3)	Extra-Contractual Obligations/Torts
LAWG 102D1	(3)	Criminal Justice
LAWG 102D2	(3)	Criminal Justice

CMPL 575	(3)	Discrimination and the Law
IDFC 500	(3)	Indigenous Field Studies
LAWG 503	(3)	Inter-American Human Rights
LAWG 505	(3)	Critical Engagements with Human Rights
LAWG 507	(3)	Critical Race Theory Advanced Seminar
LAWG 508D1	(3)	Indigenous Constitutionalism
LAWG 508D2	(3)	Indigenous Constitutionalism
LEEL 369	(3)	Labour Law
LEEL 582	(3)	Law and Poverty
PUB2 105	(3)	Public International Law

article, note, or comment or equiv

MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

# **Required Concentration Courses (6 credits)**

Students choosing the Finance concentration must complete these required courses:

FINE 622	(3)	Modern Corporate Finance
FINE 646	(3)	Investments and Portfolio Management

## **Complementary Courses (30 credits)**

9 credits selected from the following courses toward the concentration:

ACCT 618	(3)	Financial Reporting: Structure and Analysis
FINE 620	(3)	Corporate Mergers
FINE 630	(3)	Fixed Income Markets
FINE 639	(3)	Derivatives and Risk Management
FINE 645	(3)	Money and Capital Markets
FINE 648	(3)	Applied Corporate Finance
FINE 665	(3)	Investment Strategies and Behavioural Finance
FINE 690	(3)	Advanced Topics in Finance 1
FINE 693	(3)	Global Capital Markets
FINE 694	(3)	International Corporate Finance

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship	
BUSA 651	(6)	Practicum	

# 12.6.6 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): General Management (48 credits)

The M.B.A. (Japan); Non-Thesis - General Management focuses on both hard and soft key management disciplines and skills with its integrative approach. The academic content of the M.B.A. (Japan) program is the same as the Montreal M.B.A.; however, the delivery of the content is modified to allow students to complete a Master of Business Administration degree on weekends in Japan.

# Required Core Courses (24 credits)

BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics
MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 621	(1.5)	International Environment

Organizational Strate

<sup>\*\*</sup>This program is no longer accepting new students.\*\*

MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

## **Elective Courses (24 credits)**

24 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty.

#### 12.6.7 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Global Strategy and Leadership (57 credits)

\*\*This program is no longer accepting new students.\*\*

The McGill MBA Japan program of the Desautels Faculty of Management of McGill University is the leading MBA program in Japan, and one of the leading weekend programs in Asia. Designed for working people with several years of experience, the McGill MBA Japan program allows you to complete a Master of Business Administration program on weekends, without leaving employment.

Based on McGill's world-leading Integrative MBA Curriculum, the MBA Japan program allows you to complete a full MBA by studying two weekends per month in as little as 20 months. Taught by world-leading professors from McGill's home campus, the MBA Japan attracts highly qualified students from Japan and around the globe.

The Global Strategy and Leadership Concentration prepares students for the challenges posed by a globalizing marketplace. The approach is cross-disciplinary and includes courses in strategy, organizational behaviour, and international business. Students will consider questions such as: What issues will the leaders of tomorrow face and how can they best tackle them? How to take a firm international? How to manage a multi-cultural workforce? How to launch a new venture? How to promote sustainable development? Students will develop skills valued by employers in consulting, business development, project management, and related fields.

### Required Core Courses (21 credits)

All M.B.A. students must complete the following core courses:

MGCR 629	(1)	Healthcare Leadership
MGCR 650	(2)	Business Tools
MGCR 651	(4)	Managing Resources
MGCR 652	(4)	Value Creation
MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

## Required Concentration Courses (6 credits)

Students choosing the Global Strategy and Leadership concentration must complete these required courses:

MGPO 683	(3)	International Business Policy
ORGB 685	(3)	Cross Cultural Management

# Complementary Courses (30 credits)

9 credits selected from the following courses toward the concentration:

BUSA 640	(3)	Launching New Ventures
BUSA 660	(3)	CEO Insights
BUSA 690	(3)	Advanced Topics in Management 1
INDR 633	(3)	Creating Wealth and Prosperity
MGPO 615	(3)	Consulting for Change
MGPO 630	(3)	Managing Strategy and Innovation
MGPO 640	(3)	Strategies for Sustainable Development

MGPO 645	(3)	Strategy in Context
MGPO 651	(3)	Strategic Management: Developing Countries
MGPO 669	(3)	Managing Globalization
ORGB 633	(3)	Managerial Negotiations
ORGB 640	(3)	The Art of Leadership

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship	
BUSA 651	(6)	Practicum	

## 12.6.8 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Marketing (57 credits)

The McGill MBA Japan program of the Desautels Faculty of Management of McGill University is the leading MBA program in Japan, and one of the leading weekend programs in Asia. Designed for working people with several years of experience, the McGill MBA Japan program allows you to complete a Master of Business Administration program on weekends, without leaving employment.

Based on McGill's world-leading Integrative MBA Curriculum, the MBA Japan program allows you to complete a full MBA by studying two weekends per month in as little as 20 months. Taught by world-leading professors from McGill's home campus, the MB

<sup>\*\*</sup>This program is no longer accepting new students.\*\*

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

# 12.6.9 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis):Technology and Innovation Management (57 credits)

The McGill MBA Japan program of the Desautels Faculty of Management of McGill University is the leading MBA program in Japan, and one of the leading weekend programs in Asia. Designed for working people with several years of experience, the McGill MBA Japan program allows you to complete a Master of Business Administration program on weekends, without leaving employment.

Based on McGill's world-leading Integrative MBA Curriculum, the MBA Japan program allows you to complete a full MBA by studying two weekends per month in as little as 20 months. Taught by world-leading professors from McGill's home campus, the MBA Japan attracts highly qualified students from Japan and around the globe.

As technology reshapes the globe and innovations transform markets and organizations, the 21st century manager will be deeply immersed in technology and innovation management. As information technology is now present in more products and processes, managers need to understand the processes surrounding its strategic use and development. As manufacturing and service operations now stretch the globe, issues of logistics and supply chain integration become more important. As innovative products increasingly create and transform markets, managers must master the technology development process. This concentration provides tools, frameworks, and integration of all aspects of organizational operations, supply chain, IT processes and innovation management. Students following this concentration will be uniquely qualified to take jobs in new product development, IT strategy, operations and supply chain management, and technology consulting. A unique aspect of the concentration is the capstone project course where students work on solving a real-life technology innovation problem.

### Required Core Courses (21 credits)

All M.B.A. students must complete the following core courses:

MGCR 629	(1)	Healthcare Leadership
MGCR 650	(2)	Business Tools
MGCR 651	(4)	Managing Resources
MGCR 652	(4)	Value Creation
MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

# Required Concentration Courses (6 credits)

Students choosing the Technology and Innovation Management concentration must complete these required courses:

INSY 606	(3)	Technology Management
MGSC 616	(3)	Technology in Action

# Complementary Courses (30 credits)

9 credits selected from the following courses toward the concentration:

INSY 607	(3)	Technology Consulting
INSY 608	(3)	Winning with IT
INSY 609	(3)	Technology Project Management
MGSC 602	(3)	Strategic Management of Operations
MGSC 603	(3)	Logistics Management
MGSC 605	(3)	Total Quality Management
MGSC 615	(3)	Procurement and Distribution

<sup>\*\*</sup>This program is no longer accepting new students.\*\*

MGSC 631	(3)	Analysis: Production Operations
ORGB 625	(3)	Managing Organizational Change

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

# 12.7 Joint Executive M.B.A. Admission Requirements and Application Procedures

### About the Joint Executive M.B.A.

section 12.7.4: Executive Master of Business Administration (E.M.B.A.) Joint Executive M.B.A. (Non-Thesis) (45 credits)

The E.M.B.A. program is designed both to teach new managerial tools as well as to allow managers to take a step back from the tools and understand their strengths and limitations. It also aims at presenting different models of management and is designed to meet the training needs of managers who currently hold—or who will hold in the future—senior management positions.

It is offered jointly with *Hautes Études Commerciales* (HEC) – Montreal.

## 12.7.1 Admission Requirements

For the admission criteria, please consult the following website: www.embamcgillhec.ca/en/application/admission-criteria.

## 12.7.2 Application Procedures

For the application procedures, please consult the following website: www.embamcgillhec.ca/en/application.

### 12.7.3 Application Dates and Deadlines

For the application dates and deadlines, please consult the following website: www.embamcgillhec.ca/en/application.

## 12.7.4 Executive Master of Business Administration (E.M.B.A.) Joint Executive M.B.A. (Non-Thesis) (45 credits)

## Required Courses (45 credits)

McGill University courses (33 credits)

BUSA 642	(4)	Reflective Dimension Manager Role
BUSA 643	(4)	Collaborative Dimension Manager
BUSA 644	(4)	Analytic Dimension of Manager Role
BUSA 645	(4)	Worldly Dimension of Manager Role
BUSA 685	(5)	Managing Change
BUSA 689	(12)	Integrative Project

HEC Montréal courses (12 credits)

MHEC 600	(4)	Création de valeur
MHEC 601	(4)	Excellence opérationnelle
MHEC 602	(4)	Outils et pratiques de gestion

# 13 Master of Management Programs

# **About Master of Management Programs**

section 13.3: Master of Management (M.M.) Analytics (Non-Thesis) (45 credits)

The M.M. Analytics is designed to teach the fundamentals of data and decision analytics, team management, and leadership. Students are exposed to a variety of management analytics application topics including marketing, retailing, supply chain, healthcare, security, pricing, talent, and network analytics. For more information, visit <code>mcgill.ca/desautels/programs/mma</code>.

section 13.4: Master of Management (M.M.) Finance (Non-Thesis) (45 credits)

The M.M. Finance degree is a twelve-month specialized program in finance. The M.M.F. program prepares students for a career in finance through a comprehensive curriculum that integrates advanced financial concepts and quantitative methods with real-world business practices. For more information,

- MGMSCM China: For more information, please refer to mcgill.ca/desautels/programs/gmscm/admissions.
- IMPM: For more information, please refer to *impm.org/admissions/how-to-apply*.
- IMHL: For more information, please refer to mcgill.ca/desautels/programs/imhl/applying.
- MMR: For more information, please refer to mcgill.ca/desautels/programs/master-management-retailing-mmr/admissions.

## 13.2 Application Dates and Deadlines

- Analytics: For more information, please refer to mcgill.ca/desautels/programs/mma/admissions.
- Finance: For more information, please refer to mcgill.ca/desautels/programs/mmf/admissions.
- MBA: For more information, please refer to mcgill.ca/desautels/programs/mba-programs/mba/admissions.
- MGMSCM China: For more information, please refer to mcgill.ca/desautels/programs/gmscm/admissions.
- IMPM: For more information, please refer to www.impm.org.
- IMHL: For more information, please refer to mcgill.ca/desautels/programs/imhl/applying.
- MMR: For more information, please refer to mcgill.ca/desautels/programs/master-management-retailing-mmr/admissions.

## 13.3 Master of Management (M.M.) Analytics (Non-Thesis) (45 credits)

The core module is designed to teach the fundamentals of data and decision analytics, team management, and leadership. The complementary course module is designed to expose students to a variety of management analytics application topics including marketing, retailing, supply chain, healthcare, security, pricing, talent and network analytics. Finally, the experiential module, which consists of a capstone management analytics project plus a community project or internship, is designed to provide students with the experience of hands-on application of the concepts taught in real-world settings and the opportunity to interact with practitioners in leading analytics organizations.

# Required Courses (27 credits)

Note: Students take either BUSA 693 D1 and BUSA 693 D2 or BUSA 693 N1 and BUSA 693 N2.

BUSA 693D1	(3)	Analytics and Solution Consulting Practicum
BUSA 693D2	(3)	Analytics and Solution Consulting Practicum
BUSA 693N1	(3)	Analytics and Solution Consulting Practicum
BUSA 693N2	(3)	Analytics and Solution Consulting Practicum
INSY 660	(3)	Coding Foundations for Analytics
INSY 661	(3)	Database and Distributed Systems for Analytics
INSY 662	(3)	Data Mining and Visualization
MGSC 660	(3)	Mathematical and Statistical Foundations for Analytics
MGSC 661	(3)	Multivariate Statistical Analysis
MGSC 662	(3)	Decision Analytics
ORGB 660	(1.5)	Managing Data Analytics Teams

ACCT 696	(1.5)	Advanced Topics in Accounting Analytics
BUSA 611	(1.5)	Independent Studies in Analytics 1
BUSA 613	(3)	Independent Studies in Analytics 2
BUSA 684	(3)	Analytics Study Trip
FINE 675	(1.5)	Financial Valuation Analytics for Startups
FINE 695	(1.5)	Advanced Topics in Finance Analytics 1
FINE 696	(1.5)	Advanced Topics in Finance Analytics 2
INSY 669	(1.5)	Text Analytics
INSY 670	(1.5)	Social Media Analytics
INSY 671	(1.5)	Analytics and Open Innovation
INSY 672	(1.5)	Healthcare Analytics
INSY 673	(1.5)	Security Analytics
INSY 695	(1.5)	Advanced Topics in Information Systems
MGPO 695	(1.5)	Advanced Topics in Strategy Analytics
MGSC 670	(1.5)	Revenue Management
MGSC 672	(1.5)	Operations and Supply Chain Analytics
MGSC 673	(1.5)	Introduction to Artificial Intelligence and Deep Learning
MGSC 695	(1.5)	Advanced Topics in Management Science
MRKT 671	(1.5)	Advanced Marketing Analytics
MRKT 672	(1.5)	Internet Marketing Analytics
MRKT 673	(1.5)	Pricing Analytics
MRKT 674	(1.5)	Retail Analytics
MRKT 696	(1.5)	Advanced Topics in Marketing Analytics
	(1.5)	Talent Analytics

# **Complementary Courses (24 credits)**

12 credits from:

ACCT 605	(3)	Financial Statements 2
FINE 683	(3)	Advanced Corporate Finance
FINE 684	(3)	Fixed Income Analysis

MGSC 609	(1)	Operations Industrial Seminar
MGSC 610	(2)	Operations Case Studies
MGSC 611	(9)	Operations Industrial Stage
MGSC 614	(3)	Computer Integrated Manufacturing
MGSC 631	(3)	Analysis: Production Operations

# **Complementary Courses (21 credits)**

9-12 credits of General Business and Management courses from the following:

ACCT 624	(3)	Management Accounting: Planning and Control
MGSC 604	(2)	Managerial Communication in Supply Chain Management
MGSC 607	(1)	Corporate Social Responsibility in Supply Chain Management
ORGB 625	(3)	Managing Organizational Change
ORGB 632	(3)	Managing Teams in Organizations
ORGB 633	(3)	Managerial Negotiations
ORGB 640	(3)	The Art of Leadership
ORGB 685	(3)	Cross Cultural Management

9-12 credits of Manufacturing and Supply Chain courses from the following:

MGSC 605	(3)	Total Quality Management
MGSC 615	(3)	Procurement and Distribution
MGSC 617	(3)	Product Design
MGSC 618	(3)	Data Analytics Foundations in Supply Chain Management
MGSC 690	(3)	Selected Topics in Management Science 1
MGSC 691	(3)	Selected Topics in Management Science 2

# 13.6 Master of Management (M.M.) IMHL (Non-Thesis) (45 credits)

The M.M. in International Master's for Health Leadership; Non-Thesis program is designed for clinicians and managers in the context of health care that focuses on management skills for emerging health care leaders. This is a 15-month program made up of five 12-day modules, followed by a Master's paper. The program will be delivered online.

# Required Courses (45 credits)

BUSA 663	(6)	Reflective Mindset
BUSA 667	(6)	Analytic Mindset
BUSA 671	(3)	Managerial Experience
BUSA 676	(6)	Worldly Mindset
BUSA 677	(6)	Collaborative Mindset
BUSA 678	(6)	Catalytic Mindset
BUSA 694	(12)	Final Master's Paper

# 13.7 Master of Management (M.M.) IMPM (Non-Thesis) (45 credits)

# Research Project (12 credits)

BUSA 689	(12)	Integrative Project
Required Courses	s (33 credits)	
BUSA 666	(5)	The Practice of Management
BUSA 668	(5)	The Venture
BUSA 670	(5)	Managing Organizations
BUSA 672	(3)	Managerial Exchange
BUSA 675	(5)	Managing Context
BUSA 680	(5)	Managing People
BUSA 685	(5)	Managing Change

# 13.8 Master of Management (M.M.) Retailing (Non-Thesis) (45 credits)

The Master of Management in Retailing; Non-Thesis, is focused on the customer journey and explores how retail disruptors can lead to retail innovations that can significantly improve operational efficiencies, competitiveness and impact customer satisfaction to provide a foundation for a better society. International in scope, the program will focus on how retailers must adapt to the rapidly changing and increasingly complex global business environment to thrive. It aims to integrate diverse disciplines and experiential learning opportunities, including an optional internship, research opportunities with the state-of-the-art Retail Lab in addition to an international trip and Global Retail Challenge.

# Required Courses (21 credits)

RETL 601	(3)	Foundations of Retailing
RETL 603	(3)	Retail Science and Data Analytics
RETL 611	(3)	360-Degree Customer Insight
RETL 613	(3)	Digital Retailing Models
RETL 615	(3)	Managing Retail Operations
RETL 617	(3)	Managing for Sustainability
RETL 625	(3)	Experiential Retail

## **Complementary Courses (24 credits)**

12-24	credits	from:

RETL 621	(6)	Retail Internship
RETL 631	(3)	Digital Media Marketing
RETL 633	(3)	Data-Driven Retail Decisions
RETL 635	(3)	Creativity and Experiential Economy
RETL 637	(3)	Innovative Retail Technology
RETL 641	(3)	Fashion Retail Management
RETL 643	(3)	Fintech and Financial Services
RETL 645	(3)	Food Retail
RETL 651	(6)	Retail Practicum
RETL 652	(3)	Independent Study in Retail
RETL 661	(3)	Advanced Topics in Retail Management 1
RETL 662	(3)	Advanced Topics in Retail Management 2
RETL 663	(3)	Advanced Topics in Retail Management 3

### 0-12 credits from:

up to 12 credits of course from 600-level courses offered by Desautels Faculty of Management. Course choice must be approved by the Program Administrator/Program Adviser of the Master of Management in Retailing Non-Thesis program office.

# 14 Joint Ph.D. in Management Admission Requirements and Application Procedures

# About the Joint Ph.D. in Management

Ph.D. Program Office Desautels Faculty of Management McGill University 1001 Sherbrooke Street West Montreal QC H3A 1G5 Canada

Telephone: 514-398-4060 Email: phd.mgmt@mcgill.ca

Website: mcgill.ca/desautels/programs/phd

# section 14.4: Doctor of Philosophy (Ph.D.) Management

The Ph.D. Program participates in the Joint Ph.D. Program that brings together the four Montreal universities: Concordia University, the École des Hautes Études Commercial 8.1 Ther

Students officially enter Phase II of the program when their Phase II Advisory Committee has been established and, together with the student, formally agrees on a proposal for the work to be done in Phase II. The Phase II Form (Advisory Committee) must be approved by the McGill and the Joint Doctoral Committees. This includes the following:

- Doctoral seminars in the specialization area; minimum four courses
- Any other existing graduate-level courses in the specialization area and support field deemed appropriate by the Phase II Advisory Committee; minimum two courses in support field
- Seminar on Research Methodology (MGMT 707, 3 credits) or equivalent approved graduate-level course
- Seminar in Pedagogy (MGMT 706, 3 credits) or Teaching and Learning in Higher Education (EDPH 689, 3 credits)
- Comprehensive Examination (MGMT 701, 0 credits)
- A publishable research paper (MGMT 720, 3 credits)

The Phase II Advisory Committee will normally consist of at least three members; a supervisor and others decided upon jointly by the supervisor and the student. One of these members will typically come from the support field. Every student's Phase II Advisory Committee must have representation from at least two universities in the joint program.

### Dissertation - Phase III

In the third phase of the program, students research, write, and defend a dissertation that probes deeply into a well-defined research topic. The topic is developed with the Phase III Advisory Committee (at least three members), which may be the same as the Phase II Advisory Committee or may be reconstituted, again with representation from at least one of the other participating universities. The topic is approved formally by the Phase III Advisory Committee and, once the research is completed and the dissertation written, the student publicly defends the completed thesis. The Phase III Form (Phase III Advisory Committee) must be approved by the McGill and the Joint Doctoral Committees.

### 14.1 Admission Requirements

Candidates normally hold a master's-level degree, with a strong academic record from a recognized university.

GMAT (or GRE-General Test) results are optional but highly recommended.

Applicants to graduate studies whose mother tongue is not English, and who have not completed an undergraduate or graduate degree from a recognized foreign institution where English is the language of instruction or from a recognized Canadian institution (anglophone or francophone), must submit documented proof of competency in oral and written English. Before acceptance, appropriate exam results must be submitted directly from the *TOEFL* (Test of English as a Foreign Language) or *IELTS* (International English Language Testing Systems) Office. Applications will not be considered if a TOEFL or IELTS test result is not available. A minimum score of 100 for the Internet-based test, with each component score not less than 20, is required for admission. A minimum score of 7 for IELTS is required. Tests must have been written within the past two years.

Files will not be considered unless thee required test scores are received by the Application Deadline.

## 14.2 Application Procedures

McGill's online application form for graduate program candidates is available at mcgill.ca/gradapplicants/apply.

See *University Regulations & Resources* > Graduate > Graduate Admissions and Application Procedures > : Application Procedures for detailed application procedures.

# 14.2.1 Additional Requirements

The items and clarifications below are additional requirements set by this department:

- GMAT (or GRE-General Test) written within the past 5 years optional
- · Responses to personal statement questions
- Curriculum vitae

For more information, consult the Desautels Faculty of Management's website.

# 14.3 Application Dates and Deadlines

For application dates and deadlines, please consult the following website: mcgill.ca/desautels/programs/phd/admissions/process.

# 14.4 Doctor of Philosophy (Ph.D.) Management

### **Thesis**

A thesis for the doctoral degree must constitute original scholarship and must be a distinct contribution to knowledge. It must show familiarity with previous work in the field and must demonstrate ability to plan and carry out research, organize results, and defend the approach and conclusions in a scholarly manner. The research presented must meet current standards of the discipline; as well, the thesis must clearly demonstrate how the research advances knowledge in the field. Finally, the thesis must be written in compliance with norms for academic and scholarly expression and for publication in the public domain.

# **Required Courses (9 credits)**

EDPH 689	(3)	Teaching and Learning in Higher Education
MGMT 701	(0)	Comprehensive Examination
MGMT 707	(3)	Research Methodology
MGMT 720	(3)	Research Paper

## **Complementary Courses (18 credits)**

12 credits of specialization courses

6 credits in the support field

# 14.5 Doctor of Philosophy (Ph.D.) Management: Environment

The new Environment Option provides students with an appreciation of the role of science in informing decision-making in the environment sector, and the influence that political, socioeconomic and ethical judgments have. The option also pro

<sup>\*\*</sup>This program is currently not offered.\*\*

ENVR 620	(3)	Environment and Health of Species
ENVR 622	(3)	Sustainable Landscapes
ENVR 630	(3)	Civilization and Environment
ENVR 680	(3)	Topics in Environment 4

Or another course at the 500-level or higher recommended by the advisory committee and approved by the Environment Option Committee.

# 15 Post-M.B.A. Graduate Certificates Admission Requirements and Application Procedures

#### About the Post-M.B.A. Graduate Certificate

\*\*This program is no longer accepting new students.\*\*

The graduate certificate meets the needs of two groups of professional managers:

- 1. managers who graduated from an M.B.A. program several years ago and would like to take a series of courses to update their skills; and
- 2. managers who graduated from an M.B.A. program recently and who would like to broaden the base of their education with a selection of courses that complement their major field of studies.

The graduate certificate may be taken on a full-time or part-time basis.

The entrance requirement is an M.B.A. degree from a recognized university with a CGPA that meets the minimum requirements of Graduate and Postdoctoral Studies. Two official transcripts of grades and degree confirmations from all universities attended are required. These include universities attended on exchange or as visiting students. For international applicants, the academic records and verifying degree conferrals must be submitted in the original language with official translations, listing courses and grades for each year of study. These documents must bear the actual signature of the registrar and the official seal or stamp of the institution.

#### About the Post-M.B.A. Japan Graduate Certificate

\*\*This program is no longer accepting new students.\*\*

For more information related to the M.B.A. Japan, please refer to mcgill.ca/desautels/programs/mba-japan.

# section 15.4: Graduate Certificate (Gr. Cert.) Post MBA (15 credits)

\*\*This program is no longer accepting new students.\*\*

#### section 15.5: Graduate Certificate (Gr. Cert.) Post MBA Japan (15 credits)

\*\*This program is no longer accepting new students.\*\*

## 15.1 Admission Requirements

- Graduate Certificate Post-M.B.A.: Graduate Management Admission Test (GMAT).
  - A TOEFL test is also required to determine the English proficiency of applicants whose mother tongue is not English. Applicants are additionally expected to have completed two years of full-time work experience before submitting their application to the Post-M.B.A. program.
- For more information visit our website at mcgill.ca/desautels/programs or call the Master Programs Office at 514-398-4066.
- Graduate Certificate Post-M.B.A. Japan: This program is no longer accepting new students.

# 15.2 Application Procedures

- Graduate Certificate Post-M.B.A.: This program is no longer accepting new students.
- Graduate Certificate Post-M.B.A. Japan: This program is no longer accepting new students.

ORGB 643		(2)	Leading and Managing People in Healthcare
BUSA 647D1 &	D2	(4)	Healthcare Management Practicum

### 16.2 Graduate Certificate (Gr. Cert.) Healthcare Management (15 credits)

The Graduate Certificate in Healthcare Management focuses on a range of managerial skills to positively impact the quality, efficiency and fiscal responsibility of health care delivery. This includes: leading transformation, financial management and analysis, leading and managing people, conflict resolutions and negotiations, process analysis in health care settings, managing and improving quality in health care systems, and health management. The program will be offered in collaboration with the Faculty of Medicine.

Please click here for information on additional requirements for students pursuing this online program:

https://www.mcgill.ca/study/university\_regulations\_and\_resources/undergraduate/gi\_online\_(distance)\_programs

## Required Courses (15 credits)

ACCT 645D1	(1)	Financial Management in Healthcare
ACCT 645D2	(1)	Financial Management in Healthcare
BUSA 647D1	(2)	Healthcare Management Practicum
BUSA 647D2	(2)	Healthcare Management Practicum
MGCR 629	(1)	Healthcare Leadership
MGSC 641D1	(1)	Operations Management in Health Services
MGSC 641D2	(1)	Operations Management in Health Services
MGSC 642D1	(1)	Quality Management in Healthcare
MGSC 642D2	(1)	Quality Management in Healthcare
ORGB 643D1	(1)	Leading and Managing People in Healthcare
ORGB 643D2	(1)	Leading and Managing People in Healthcare
ORGB 644D1	(1)	Managerial Negotiations in Healthcare
ORGB 644D2	(1)	Managerial Negotiations in Healthcare

# 17 Graduate Certificate in Professional Accounting (GCPA) Admission Requirements and Application Procedures

About the Graduate Certificate in Professional Accounting (GCPA)

section 17.5: Graduate Certificate (Gr. Cert.) Professional Accounting (24 credits)

The McGill GCPA program at Desautels is an accredited Professional Education Program (PEP) of CPA Quebec. The program is designed to provide students with professional training on the latest CPA concepts and practice-related issues while preparing them to write the national Common Final Examination (CFE). Completion of a PEP and passing the CFE are two of the required components for obtaining the highly respected CPA designation. Combining McGill's international reputation and top professors, McGill's GCPA program ensures that graduates can make professional judgment using financial information in a global business environment.

The GCPA program is intended to allow students to develop professional skills that will be recognized nationally and internationally. The program focuses on the acquisition and integration of in-depth specialized knowledge in fields in which engagements are likely to be entrusted to CPAs. More specifically, the objective of the Graduate Certificate is to develop the technical and enabling skills outlined by CPA Canada and needed for the exercise of professional judgment necessary to solve practical problems related to the practice of professional accounting. Our lecturers are hard-working, dedicated, and motivated to ensure our students succeed in the program.

The GCPA program, coupled with a 24-month recognized training period, provides students with the academic and professional business training, communication and interpersonal skills needed to succeed in a CPA career.

# 17.1 Admission Requirements

Entry to the GCPA program requires a minimum cumulative grade point average (CGPA) of 3.0 on a 4.0 scale. Admission to the program is highly competitive and meeting the minimum requirements does not secure entry into the GCPA program.

#### Option 1

Applicants who complete a Canadian Bachelor of Commerce program must complete the following courses, or their equivalents, with minimum grades of B-:

ACCT 351 Intermediate Financial Accounting 1
ACCT 352 Intermediate Financial Accounting 2
PL-7-52 Acc Syste The/Fanat bo 0 1 143.878 282.46 Tm(T)Tj1 0 0 1 145.at1b0 0 1 1gic545.02 Tm(B-:)Tj1 0 0 1 81.24udi 0 1 6Tj0 G0 g/F1 67.524udi 0 1 m(m(ACCT 362 Cost Accounting
ACCT 362 Cost Accounting
ACCT 385 Principles of Taxation
ACCT 453 Advanced Financial Accounting
ACCT 463 Management Control
ACCT 463 Management Control
ACCT 475 Principles of Auditing
ACCT 486 Business Taxation 2
BUSA 364 Business Law 1
FINE 342 Corporate Finance

Applicants must also meet the requirements outlined by *L'Ordre des comptables professionnels agréés du Québec* (OCPAQ) for the university where they obtained their undergraduate degree. Applicants who obtained their undergraduate degree in a different province must also verify the requirements outlined by the CPA Order of that province.

## Option 2:

Graduates of programs other than a Canadian Bachelor of Commerce, or graduates with foreign degrees must complete the : Diploma (Dip.) Accounting (30 credits) at the School of Continuing Studies and complete additional courses as necessary to satisfy the following 14 prerequisite courses, with minimum grades of B-:

CCFC 511 Financial Accounting 1
CCFC 512 Financial Accounting 2
CCFC 513 Financial Accounting 3
CCMA 511 Managerial Accounting 1
CCMA 522 Managerial Accounting 2
CCMA 523 Managerial Accounting 3
CCAU 511 Auditing 1
CCTX 511 Taxation 1
CCTX 532 Taxation 2
CFIN 512 Corporate Finance
CCLW 511 Law 1

CFIN 522 Applied Topics: Corporate Finance

The program must be completed within three years of admission.

### 17.2.1 Additional Requirements

The items and clarifications below are additional requirements set by this department:

Applicants who have been accepted to the GCPA program are required to make a CAD\$300 deposit via McGill's Application Management System when
confirming the offer of admission. This fee is non-refundable and will be applied towards the student's tuition.

## 17.3 Application Dates and Deadlines

Application opening dates are set by Enrolment Services in consultation with Graduate and Postdoctoral Studies (GPS), while application deadlines are set by the Desautels Faculty of Management and may be revised at any time. Applicants must verify all deadlines and documentation requirements well in advance on the appropriate McGill departmental website; please consult the list at mcgill.ca/gps/contact/graduate-program.

Information on application deadlines is available at mcgill.ca/gradapplicants/how-apply/application-steps/application-deadlines.

# 17.4 Obtaining a CPA designation

To obtain the CPA designation in Quebec, a student must have:

- 1. Completed a Professional Education Program (PEP)
- 2. Passed the Common Final Examination (CFE)
- 3. Completed a 24-month period of practical experience with an accredited training office (it is the student's responsibility to obtain such employment)
- 4. Proof of knowledge of the French language or passed the OQLF French language examination

Once all these criteria have been met, the student will obtain the designation of Chartered Professional Accountant from the OCPAQ.

Further information can be obtained from:

Ordre des comptables professionnels agréés du Québec

5, Place Ville Marie, bureau 800

Montréal QC H3B 2G2

Canada

Telephone: 514-288-3256 or 1-800-363-4688 (toll free)

Email: *info@cpaquebec.ca*Web: *cpaquebec.ca* 

## 17.5 Graduate Certificate (Gr. Cert.) Professional Accounting (24 credits)

The Graduate Certificate in Professional Accounting is a recognized professional education program (PEP) des Ordre des Comptables Professionnels Agréés du Québec (OCPAQ). The program prepares students for a career as a professional accountant and to write the national CPA Common Final Exams. It allows students to develop professional skills that will be recognized nationally and internationally. Students are exposed to the latest concepts and practice related issues and have the choice of studying in the areas of public accounting (assurance), performance measurement, taxation, or financial business analysis.

### Prerequisite Courses for Canadian B.Com. Students (33 credits)

ACCT 351	(3)	Intermediate Financial Accounting 1
ACCT 352	(3)	Intermediate Financial Accounting 2
ACCT 361	(3)	Management Accounting
ACCT 362	(3)	Cost Accounting
ACCT 385	(3)	Principles of Taxation
ACCT 453	(3)	Advanced Financial Accounting
ACCT 463	(3)	Management Control
ACCT 475	(3)	Principles of Auditing

ACCT 486	(3)	Business Taxation 2
BUSA 364	(3)	Business Law 1
FINE 342	(3)	Corporate Finance

# Prerequisite Courses for Diploma in Accounting Students (42 credits)

CCAU 511	(3)	Auditing 1
CCFC 511	(3)	Financial Accounting 1
CCFC 512	(3)	Financial Accounting 2
CCFC 513	(3)	Financial Accounting 3
CCLW 611	(3)	Business Law Concepts
CCMA 511	(3)	Managerial Accounting 1
CCMA 522	(3)	Managerial Accounting 2
CCMA 523	(3)	Managerial Accounting 3
CCTX 511	(3)	Taxation 1
CCTX 532	(3)	Taxation 2
CFIN 512	(3)	Corporate Finance
CFIN 522	(3)	Applied Topics: Corporate Finance
CMIS 641	(3)	Information Systems for Managers
CPL2 652	(3)	Strategic Management.

# Required Courses (16 credits)

ACCT 653	(3)	Issues in Professional Accounting 1
ACCT 654	(3)	Issues in Professional Accounting 2
ACCT 663	(3)	Strategic Aspects of Accounting 1
ACCT 664	(3)	Strategic Aspects of Accounting 2
ACCT 695	(4)	Integrative Analysis

# **Complementary Courses (8 credits)**

8 credits from the following:

ACCT 683	(4)	Practice of Taxation
ACCT 687	(4)	Assurance Services
ACCT 689	(4)	Financial Business Analysis
ACCT 699	(0)	Exam Preparation Seminar