

DEPARTMENT OF ECONOMICS

2024 -

Table of Contents

Hours of Work, Workload Forms and Salary Rates.....	2
Office Hours.....	3
Attendance at Class Lectures.....	3
Weekly Meetings with the Professor.....	3
Conference Sections.....	3
Grading Exams.....	5
Letter Grades at McGill.....	6
Responding to the needs of Undergraduate Students.....	8
Plagiarism and Cheating.....	9
Sexual Harassment.....	9
Student Relationships and Dating.....	10
Effectiveness/Evaluations.....	

Hours of Work, Workload Forms and Salary Rates

A full teaching assistantship consists of 180 hours of work per term (an average of 9.68 hours per

Letter Grades at McGill

When a course is graded numerically, letter grades are assigned as follows for the purpose of

Various bodies at McGill are available to address harassment:

- 4 SACOMSS (Sexual Assault Centre of McGill Student Society) SSMU student service that offers information and support on sexual assault. SACOMSS runs a helpline and walk-in service. See <http://www.sacomss.org/> for more information.
- 4 The Office of the Ombudsperson is mandated to provide informal, confidential, neutral intervention in situations of conflict. The Office of the Ombudsperson offers support for a variety of conflicts that arise in the university setting, and can be contacted for information, to clarify policy and procedure, to assist in both informal conflict resolution and official grievance processes, and more. More information on the Office of the Ombudsperson is available at <http://www.mcgill.ca/ombudsperson/>. The Ombudsperson can be reached at 514-398-7059 or at ombudsperson@mcgill.ca.
- 4 Official claims of sexual harassment at McGill are addressed by the Policy on Harassment, Sexual Harassment, and Discrimination Prohibited by Law

Report conflicts as soon as possible. If you encounter a conflict or inappropriate behaviour you should tell someone, whether it is the course instructor, a trusted professor in the department, or a peer or colleague. Some conflicts such as re-grade requests and plagiarism cases should be